

# Context statement

To accompany job description and person specification when required

**Job title:** Heathland Mitigation Seasonal Warden

**Directorate/Service/Team:** Place/Planning/Environment, Policy & Partnership/DHP

**Reports to:** DHP Team Manager

## Location

The post will be based at the Dorset Heath Partnership's office at Corfe Mullen working across heathland and SANG sites across the Dorset Council area.

## Background

The Dorset Heaths Partnership (DHP) was formed in 2001 and delivers heathland mitigation on behalf of its 10 partners. Dorset Council is the host partner employing the DHP core team on behalf of the partnership.

The DHP Core Team is a multidiscipline team with each member delivering their own element of the Heathland Mitigation Delivery Strategy while working as a team to promote partnership messages and deliver larger projects.

The role will be partly office based with a significant amount of lone working on countryside sites in all weathers.

## Main purpose/responsibilities of the role:

The warden will provide an active presence and engagement with visitors and landowners on heathland sites across the Dorset Council area.

## Core Duties and responsibilities

- Establish good working relationships with land managers, other wardens/rangers, recreation groups, community groups, local residents, local businesses and statutory bodies.
- Patrol sites to provide appropriate advice and information to site users and targeted groups encouraging visitors to protect and respect the heathland habitat.
- Deal effectively with incoming enquiries from members of the public and external organisations.
- Support a programme of community events and activities e.g. walks, talks, school visits, leaflets and information displays.
- Contribute to a social media plan and other communication plans as necessary
- Compile reports on incidents and record events on appropriate computer database systems, ensuring all such records for their area are kept up to date.
- Provide support to the monitoring of this project, including research and reports, helping to organise monitoring tasks as required.
- Work with and encourage volunteer warden schemes providing supervision and taking responsibility for health and safety of volunteers.
- Maintain the security and integrity of corporate and other data sets with due regard to relevant legislation.



**The successful candidate will require:**

- A qualification or experience in working in the natural environment or a related field
- Excellent communication skill showing diplomacy and tact – verbal and written
- Experience of community engagement with dealing with different user groups, ages and backgrounds.
- The ability to working outdoors in all weathers
- Experience in potential conflict situations
- The ability to plan and manage own work programme
- The ability to work on own and as part of a team
- IT skills in basic software such as Word and Excel
- Knowledge and experience of social media
- An awareness of Health & Safety policies
- The ability to fulfil physical requirements of the roles
- A First Aid qualification (desirable)
- Experience of volunteer supervision (desirable)
- The ability to converse at ease with customers and provide advice in accurate spoken English.

**Travel requirement**

This position has a significant travel requirement. This means that there is a requirement for a vehicle (or transport deemed to be suitable by council) to be available on most working days in order to carry out normal duties. A shared vehicle will also be available.

**Other information**

This is a 6-month fixed term post, full and part-time applications will be considered. The successful candidate will be subject to a Disclosure and Barring Service check.

<b>Context statement prepared by:</b>			
DHP Manager	Paul Attwell	Date	16 <sup>th</sup> March 2021

