

Job description

Job title:	Driver (DWS)
Grade:	Level 1 – Dorset Council Grade 4 Level 2 – Dorset Council Grade 5 + 5 LMIs* Level 3 – Dorset Council Grade 6 + 5 LMIs* Level 4 – Dorset Council Grade 6 + 5 LMIs*
Job evaluation reference:	NE220a,b,c,d
Job family:	Natural Environment

Purpose and impact

- Level 1** - Drive and be responsible for any DWS allocated vehicles within Category B1 - PLG up to 3.5tonne
Level 2 - Drive and be responsible for any DWS allocated vehicles within Category C1 - 3.5 tonne up to 7.5tonne.
Level 3 - Drive and be responsible for any DWS allocated vehicles within Category C - LGV and below.
Level 4 - Drive and be responsible for any DWS allocated vehicle within Category C+E - LGV and below

Key responsibilities

- Level 1** - Drive a cleansing/collection- delivery PLG (Private Light Goods) vehicle up to 3.5 tonne for which correct licence is held, in a safe and responsible manner.
Level 2 - Drive a cleansing/refuse/recycling collection vehicle size 7.5 tonne (Category C1) and any other allocated DWS vehicle below this size, for which correct licence is held, in a safe and responsible manner.
Level 3 - Drive a cleaning/refuse/recycling collection HGV vehicle (Category C) and any other allocated DWS vehicle below this size, for which correct licence is held, in a safe and responsible manner.
Level 4 - Drive a bulk haulage vehicle or any other large vehicle and trailer combination (Category C+E) or any vehicle below this size for which the correct licence is held in a safe and responsible manner.
- Responsible for the security and safety of the vehicle on site, on the road and in the depot.
- Responsible for daily vehicle checks, ensuring the vehicle is mechanically operational and roadworthy. Completion of relevant statutory paperwork.
- Responsible for cleanliness of vehicle.
- Assist Loaders with collecting and recycling when not driving.
- To liaise with the Public in a professional and helpful manner, ensuring queries or complaints are resolved promptly whilst promoting DWS core values.
- To comply fully with Health and Safety guidelines, ensuring safe working practices.
- Any other reasonable and comparable duties as required.

NB: The duties and responsibilities of this post are not restrictive and the post holder may be required on occasion to undertake other duties. This will not substantially change the nature of the post.

Supervision and management

- Reporting to: Operations Supervisor



Job description

11. Responsibility for: Direct responsibility for the health and safety and supervision of vehicle crew.

Other factors

12. The Post holder will be responsible for the PPE as supplied.
13. Routine checks and cleaning of vehicles.
14. Responsible for the security and safety of the vehicle on site, on the road and in the depot.
15. This is an outdoor and vehicle-based role. Exposure to all weather conditions, traffic conditions, hazards connected to exposure to dirt, dust and noise. Will involve handling of chemicals and contact with unknown substances and materials.
16. Contact with the public with risk of challenge or abusive behaviour.
17. The post requires driving throughout the day, working extended periods of concentration needing a full awareness of the immediate environment. Occasion walking, standing, bending and lifting will be required.

*Where Labour Market Increments (LMI) apply these will be reviewed on a regular basis in line with the Labour Market Adjustment Scheme (LMAS).

Our behaviours

Dorset Council has developed and embedded a set of behaviours that will form part of everything you do and you will need to be able to demonstrate them through the way you work, regardless of your role or grade within the organisation.

Full details can be found on the job website under '[Working for Dorset Council](#)'.



Person specification

Applicants will be shortlisted on the basis of demonstrating that they fulfil the following criteria in their application form and should include clear examples of how they meet these criteria. You will be assessed in some or all of the specific areas over the course of the selection process.

Essential

Essential criteria are the minimum requirement for the above post.

Qualifications/ training/registrations
Required by law, and/or essential to the performance of the role
1. A good standard of secondary education
2. Level 1 - Category B1 driving licence (Up to 3.5 Tonne) Level 2 - Category C1 driving licence (3.5 – 7.5 Tonne) Level 3 - Category C driving licence (LGV) Level 4 - Category C+E driving licence (LGV)
At levels 2, 3 & 4
3. Certificate of Professional Competence in Driving (renewable every 5 years)
Experience
4. Level 1 – Previous Commercial 3.5 Tonne driving role. Level 2 – Previous Commercial LGV driving role. Level 3 – Previous Commercial LGV driving experience
5. Experience of working to clearly defined schedules within prescribed criteria
6. Experience of working in a customer focussed environment
Skills, abilities & knowledge
7. Reasonable knowledge and experience within area of responsibility
8. Knowledge of relevant standards, and techniques
9. Knowledge of health and safety and/or other regulations including CNEA 2005
10. Working knowledge of driving related vehicle maintenance
11. Good communication skills
12. Systematic and well organised
13. Team leadership
Behaviours
14. Respect
15. Responsibility
16. Recognition
17. One Team: Collaboration
Other
18. Prepared to work in all weather conditions
19. Willingness to work out of hours in emergency circumstances

Desirable

Desirable criteria will be used in the event of a large number of applicants meeting the minimum essential requirements.

Qualifications/ training/registrations
20. First Aid
21. Forklift licence



Person specification

Experience

- 22. Experience of working within the Waste collection environment.
- 23. Experience of leading manual staff.

Skills, abilities & knowledge

- 24. Knowledge of Waste/Cleansing industry
- 25. Basic IT awareness and operation of telemetric reporting systems
- 26. Ability to work under own initiative
- 27. Awareness of working within the public domain

Approval

Manager	HR Advisory	Date	March 2022
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