



**Teacher of Maths with Head of House
Required from April 2025 (September 2025 also considered)
Full-time permanent
For the right candidate: TLR 1.1 £9,782 per annum - Head of House**

Thank you for your interest in the post of Teacher of Maths with Head of House at Lytchett Minster School.

This information aims to give you an insight into the culture of the school and the specific role being advertised. Full details including application forms and general school details can be found in the Vacancies section on the school website at <http://www.lytchett.org.uk/>.

The Department

The department is a strong and cohesive team of graduate specialist colleagues, all highly committed to the development of excellent maths teaching and supportive of initiatives to develop a first-class maths curriculum which is vibrant and engaging - it is an exciting time to join the Maths team at Lytchett Minster School.

The magnificent purpose-built accommodation provides us with some of the best teaching facilities for any Maths faculty in the area. The Maths Faculty comprises a team of 12 colleagues which occupy a cluster of specialist classrooms, each equipped with whiteboards and the latest teaching resources.

The Faculty is pro-active and innovative in its approach to delivering a high quality, interesting and supportive learning experience for all of our students. Assessment is rigorous across all key stages and regular monitoring and evaluation of our own practice takes place by the team in order to ensure excellent learning across the department.

At Key Stage 3, Maths is taught for seven one hour lessons per fortnight. Schemes of work, based on a 3-year strategy, are designed to underpin the skills required at GCSE level. With the loss of levels at Key Stage 3, we assess students on a flight path model in line with the grades for GCSE. A student who is considered as exceptional is on track to get a grade 8/9 at GCSE for example. As a department we regularly discuss teaching methods both in formal and informal discussions and we believe in consistent approaches to the methods we use.

The Faculty is well resourced with practical activities. Software such as Autograph and Geogebra is available on the network and we subscribe to Mathsbox and Just Maths.

KS3 are mixed ability and in KS4 we tier the students. Maths is increasingly popular at A level, with approximately 50 students taking A Level Maths and 10 students doing Further Maths.

The successful candidate will work alongside a dedicated, friendly, cooperative and supportive team who are committed to making our students' experiences first-class and to take us on to the next stage of our development. The department is committed both to the timeless aspects of good teaching and to a willingness to innovate and explore new directions. The dominant ethos of the department is one of team work and co-operation. Sharing resources, ideas and approaches is central to its success.

All teaching staff will be expected to support our lunchtime duties scheme.

Post Details

This is an exciting opportunity for a gifted Maths specialist eager to develop their career within a well-equipped department. We are looking for a well-qualified, enthusiastic and energetic teacher capable of inspiring and challenging students across the full age and ability range as well as contributing to a whole school teaching and learning focus. The successful candidate will be familiar with all aspects of Maths teaching as well as the latest developments and initiatives. They will be able to demonstrate a genuine love and enjoyment of the subject and the ability to work effectively with other members of the faculty. Maths is a fascinating subject in its own right and structurally important to the learning of all students. The teaching commitment will be to all ages and levels of ability and it is important, therefore, that the successful applicant is well aware of the curriculum at GCSE and A-Level.

The successful candidate will be able to demonstrate a genuine love and enjoyment of the subject as well as developing learning beyond their classroom. An abiding commitment to the very highest standards of academic performance and the ability to sustain good discipline within their area is essential.

The Maths Department is welcoming and will ensure that the successful candidate receives appropriate induction, training and support. We pride ourselves on our strong induction systems which new colleagues always value highly. We also have well developed performance management systems, and a range of professional development opportunities are available such as leadership training and twilight inset sessions.

For the right candidate, there is the possibility of the additional responsibility of Head of House. For further details regarding the Head of House role, please refer to the separate job description below.

Person Specification

Essential:

- Qualified Teacher Status and a degree or equivalent in a relevant subject
- An outstanding understanding of Maths to support students' learning
- Knowledge and proven success of a range of strategies to promote outstanding progress and attainment in Maths across the Key Stages
- Successful experience in embedding engaging programs of study, standardising assessment and practice to ensure maximum opportunity for student success
- A genuine enthusiasm for young people and an ability to engage them in learning
- Excellent interpersonal skills and the ability to work co-operatively as a team member
- Excellent oral and written communication skills
- Good IT skills

Desirable:

- A thorough understanding of national education policies and guidelines relating to the recent changes in Maths
- Proven track record of teaching Maths to A-Level

With all of our appointments, we look for excellent teachers who:

- Understand the importance of their role as tutor
- Ensure that all our students feel valued as individuals, have a real and meaningful sense of their own worth and can aspire to the best that they possibly can be
- Enjoy working closely with colleagues, are able to argue a convincing case, are able to listen carefully to their views and are content to rest with, and promote, collective decisions
- Are motivators, inspirers but tough enough to establish clear expectations

- Have a holistic view of education that values the role of extra-curricular school life by promoting the development of the whole child and a willingness to get involved in and help provide a wealth of opportunities to students
- Are eager to innovate and develop their careers

All employees at Lytchett Minster School receive a thorough and personalised programme of induction and support.

If you would like to informally discuss this post prior to applying, please contact Joelle Harradine, Subject Leader (Maths) joelleh@lytchett.org.uk or Andrew Mead, Headteacher (regarding the Head of House post) meada@lytchett.org.uk . If you wish to apply for this role, please complete the online application form at <https://lytchett.careers.eteach.com/#/> .

In the letter of application, you will need to demonstrate that you possess the above qualities and give a clear statement of the particular contribution you would be able to make to the school. You should also refer to your areas of expertise in the field and any previous relevant experience.

Please note that Lytchett Minster is committed to safeguarding & promoting the welfare of children & young people. All appointments made are subject to an Enhanced DBS check.



Lytchett Minster School

Post Title:	Head of House
TLR:	1.1 £9,782 per annum

Responsible to Headteacher through Line Manager (Assistant Head)

Job Purpose

- To give clear, effective and positive leadership to a House of approximately 200 students and ten staff, and to be responsible for its ethos, quality assurance and ongoing improvement
- To provide a framework of training, monitoring, guidance and discipline in which students thrive, make good academic progress, good personal development and achieve good course or career progression
- To cultivate students who are well trained, ready for education; courteous, compassionate and respectful in their dealings with others; fully involved in the life of the school and committed to making a contribution to the House and wider community of the school; high attenders, well turned out, high achievers
- To develop and maintain policies, proactive programmes and reactive processes to achieve this that are consistent with school policies and processes and have been derived in consultation with House staff, giving general guidance to all students and reacting to individual needs
- To provide the team with support and training as required in consultation with the line manager and Deputy Head with responsibility for staff development; to guide staff in the effective care of students in their charge, encouraging them to develop good relationships with their tutees and to be aware of individual student needs (including child protection issues where appropriate), supporting them in devising individual programmes and strategies to address individual student need
- To ensure the smooth running of the school through efficient administration
- To play an active and constructive part in the middle management of the school, contributing to the development and promotion of whole school improvement priorities
- To act as the main home-school link and to cultivate cooperative and productive links with parents and other carers
- To assist the Sixth Form in course development based on course/career progression discussions with students in Year 11 and to work with the Head of Sixth form in establishing the sixth form as the natural progression route for most students

This is likely to involve:

- Leading or directing assemblies
- Leading house meetings
- Line management of Deputy Head of House - Overseeing and supporting their work (to include appraisal)
- Using, and overseeing the use of, a range of data effectively to identify individual and House targets, to monitor attendance, academic achievement, ABC development, disciplinary and other referrals
- Overseeing student use of Homework Planners
- Overseeing student transition between feeder school and Lytchett and between 9/10 and 11/12 (or other route) through involvement in the Year 9 Option and Sixth Form Application processes
- Contributing towards the Guidance Programme
- Guiding tutors in the use of tutorial time, devising programmes as appropriate
- Manning the House office at appropriate times
- Overseeing the house geographical environment, its care and use of displays
- Liaison with external agencies, the Head of Inclusion, the Assistant Head (Pastoral), the Head of Sixth Form and Heads of Subject as appropriate

- Contribution towards the appraisal of tutors
- Devising and delivering house period programmes
- An active contribution towards the delivery of PSHE and Citizenship
- Devising and/or supporting a lively programme of House activities and competitions including sports competitions, Sports Day etc.
- Choosing, training and managing house prefects
- Overseeing and writing House comments on reports
- Overseeing the effective House disciplinary response to erring students and feedback to teachers, including taking personal responsibility for a group of particularly difficult children
- Devising of annual House review and development plan
- Participating in the Lunchtime duty rota scheme

Such other duties from time to time that the Head may direct

Role Profile

- All middle management roles require a complex range of skills.
- Success within the House role rests on the Head of House knowing students individually, being able to speak to individual issues and to handling parents in such a way as to secure maximum partnership and trust.
- It requires effective leadership, management, inspiration and training of the house team and a clear strategic sense.
- It presupposes a significant front-line problem solving approach and role.
- It will depend for its success on the ability to create a strong collective team responsibility – and acceptance that the responsibility is for delivering students to classes and around site who are well trained, well-motivated, and understand the expectations we have of them and embrace these.

Accountability

The Head of House is responsible for the production of the Annual Review and Development Plan update, all House-relevant SEF/Ofsted preparation documentation. The Head of House is also involved in a fortnightly meeting with the line manager.

In drawing up their evaluation of the House and of the academic, personal and behavioural work it is engaged in, the Head of House may draw on a wide range of data, including but not exclusively:

- House GCSE results and value added data
- Numbers of house exclusions, school detentions and relocations
- Record of involvement in extracurricular activities
- Turn out for house competitions
- Sixth form recruitment and career progression
- Effectiveness of and representation on Student Voice
- Results from student surveys
- Results from parent surveys, letter of appreciation etc
- Number of referrals to Head of House, number of issues that have to be referred beyond Head of House