

Context statement

To accompany job description and person specification when required

Job title: Animal Welfare and Dog Control Officer

Grade: 8

Job evaluation reference:

Job family: Community and Public Protection

Organisation Structure: Reporting to Team Leader – Animal Welfare and Dog Control

Responsibility for: Nil

Context of work

The post holder will be working for the Environmental Protection service for Dorset Council. The Environmental Protection Service consists of three teams, one specialising in animal welfare and dog control.

The post holder will be working within a team and have responsibility for a geographical area and will be expected to cover other areas as necessary. Each officer will have their own caseload of reactive and proactive work.

The service covers;

- Licensing of animal establishments including breeders, sellers, boarding, exhibition premises and riding establishments
- Reducing the risks associated with stray dogs
- Patrolling of public spaces to reduce risk to public health and the environment from dogs
- Investigating complaints, including barking, fouling and dog to dog attacks
- Provision and enforcement of specific Orders to regulate activity in public spaces

Day to day activities will involve investigations, inspections and dealing with service requests. The post holder will prepare reports and recommendations on enforcement actions for consideration by the Team Leader/Service Manager and with due regard to the Council's enforcement policies. They will represent the Council in Court proceedings as necessary

The role will include dealing with emergency situations where the welfare of people and animals is a priority. This may result in the removal of the animal from a premises and rehoming in suitable accommodation. The post holder will need to be emotionally resilient and be able to work in a courteous and assertive manner.



The post holder will liaise with a wide variety of internal and external stakeholders, providing educational and enforcement advice to individuals or groups.

Travel requirement

This position has a significant travel requirement. The post holder will be required to drive transport deemed to be suitable by the council and must ensure that they keep the vehicle serviced and clean so that they can carry out their normal duties.

Other information

- A level 3 qualification in the Animal Welfare (Licensing of Activities involving Animals) Regulations (or working towards)
- Applicants are expected to have significant experience in dealing with animals and relevant regulatory enforcement
- The ability to converse at ease with customers and provide advice in accurate spoken English is essential for this post.

Context statement prepared by:			
Manager	Janet Moore	Date	29/07/2020